

Westfield Township Board of Trustees

Special Meeting
November 2nd, 2020

Trustee Schmidt commenced the Trustee meeting via Zoom on November 2nd, 2020 at 7:05pm. Roll call: Patterson- here, Horner- here, Schmidt- here. Meeting commenced.

Guests- Carol Rumburg, Terri Grimm and Frank Harmon (Ohio Insurance Services Agency).

Comments from the floor

- Mr. Harmon discussed the email that he sent to FO Kurtz and the board of Trustees. Mr Harmon provided a census proposal for the Township. The proposal would need to go through underwriting. Anthem has a plan available with a deductible of \$6,350 (limit of 2 per family). The total cost for the TWP would be \$4,500.00 per month. However, if employees 65 and older agree to have Medicare as the primary payer, it will reduce the monthly cost to \$3,350.00 for the TWP. Life insurance, dental and vision plans are available as well at a cost less than what is currently being paid. Mr. Harmon will get the official underwritten rates and provide more information to the board of Trustees by the next TWP meeting on November 16th.

Minutes to be approved

- N/A

Roads Report

- RS Evans in attendance.
- Frontier telephone poles are starting to be repaired. RS Evans estimated that six (6) poles have been replaced thus far. PUCO has been involved.
- The Township Hall has been set up for the upcoming voting on November 3rd.
- The MAC's drive shaft should be repaired by the middle of next week. Warranty work is being done.
- Brine is well stocked. RS Evans estimates that he has 5,300 gallons on hand.

Resident Concern

-A Harrisville Township resident, Mike Piskur (8351 White Road, Burbank), has raised concern about the excess mud on Friendsville Road coming from Friendsville Sand company. RS Evans spoke with them and they will try to wash the sand off the road at the end of each day.

Cemetery

- N/A

Zoning

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- ZI Sims in attendance.
 - Eight (8) zoning certificates issued and one (1) pending September 8th through October 31st.
 - Comp Plan Annual Meeting- tentative dates of December 2nd or December 9th.
 - 8686 Lake Road (Old Truckwash) parcel- Upcoming meeting November 10th at 3:30 pm via Zoom and in person. Developer Jason Lavor has hired a consultant.
- ZC -** Regular meeting on November 18th, 2020. The professional land planner from NorthStar will review technical questions and provide feedback at the upcoming meeting.
- Welser has formally withdrawn their application effective 10/8/2020. ZI Sims contacted attorney Dawson regarding the application fee reimbursement. The \$1,000.00 fee will be reimbursed and sent to the address noted on the official withdrawal letter.
 - Trustees Sewer Stakeholders Special Meeting held on 10/20/20. Medina County officials are agreeable to meet with NOACA to discuss Westfield TWP sewer options. Ms. Dentler from Medina County Economic Development Corporation is going to research possible grant/loan opportunities for sewer improvements and infrastructure for the Krazter and Deer Pass properties. Attorney Durham, representing Medina County officials, reiterated that the county will not be extending sewer.
 - Trustees Special Meeting for Equine Showplex discussion was held on 10/29/20. Shawn Manvell inquired about the zoning options for the Kratzer and Deer Pass parcels. Section 308 permitted use is for Indoor/out recreation, Agri-tourism/Ag exemption or possible mix uses. Ms. Manvell will put together an outline detailing proposed uses for the ShowPlex, Retail Tack & Feed Store, RV Ag related area for horse shows and traveling layover area. The outline will be legally reviewed by Atty Innes, zoning and Trustees.
- Zoning Violations/Inquiries- Deer Pass Golf Course remains in violation due to the construction of a shed structure prior to issuance of an approved zoning certificate and MC Building Dept inspection or approval.
- Developer Tony DiBenedetto attended the Trustee special meeting on 10/20/20. Mr. DiBenedetto continues his interest in the Deer Pass parcel and Medina County sewer extension to the parcel. The Village of Westfield Center has refused to extend sewer to the parcel as well.
 - Resident inquiry/complaint received: resident reported frequent on-going gunshots on the Deer Pass property. Commercial shooting ranges are prohibited, however, personal shooting on the property is not a violation.
- BZA -** Application received for the Friendsville Rd. cell tower. According to the Prosecutor's recommendation a height variance is needed. As is, the application is incomplete. The last BZA cell tower meeting had many residents in attendance. Therefore, the need for the upgraded IT equipment for the township hall is important to get purchased and installed as soon as possible to help provide safe meeting arrangements. Prosecutor Mike Lyons was requested to attend the public hearing when held.
- Northern Ohio Railroad Museum (NORM) is requesting to extend their conditional use to their additional back parcel.
 - 6362 Greenwich- 3 lot configurations proposed- possible variance expected.

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Old Business

- Indemnification Notifications- FO Kurtz received the draft from the county Prosecutor's office. She will begin sending them to all contractors hired by or providing work for the TWP or WFRD. It was suggested that any bids that are sent out to contractors will include the indemnification document to be signed and returned to the TWP. Annually, contractors will need to sign a new indemnification document to be filed.

New Business

- The zoning secretary is paid a set salaried amount monthly of \$475.00. The zoning secretary submitted a time sheet requesting payment for four (4) hours from May. However, since she is salaried, there is no hourly amount for her position. Due to the COVID pandemic, Ms. Porter did not have any zoning commission meetings in April or May and continued to receive her monthly salary. The board determined that they would not honor that payment request. Trustee Patterson will reach out to her. The board will review twp secretaries' compensation and determine if changes need to be implemented.
- Spectrum is unsure why the TWP voicemail is not working. FO Kurtz purchased a new phone that has an answering machine. The answering machine can be checked from off-site.
- Annual Medina County SPCA request for donation was received. They rescued twenty-six (26) animals originating in our jurisdiction which cost the SPCA \$5,437.12.

Trustee Horner motions to send the SPCA \$100.00; seconded by Schmidt. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

- A public records request was received last week and was fulfilled the same day per FO Kurtz.

Fiscal Officer Report

- FO Kurtz in attendance.
 - Payment Listing- totals \$12,441.44 (See Attached)

Trustee Schmidt makes a motion to pay the bills totaling \$12,441.44; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

- Appropriation status (See Attached)
- Fund Status (See Attached)
 - Secondary Checking- \$104,760.32 (*money market*)
 - Primary Checking- \$973,201.37
 - Total Fund status- \$1,077,961.69
 - Total Adjusting factor- in the amount of \$19,185.16.

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- Cash Summary by Fund (See Attached)
- Revenue Status (See Attached)
- Receipt Listing (See Attached)
 - Trustee Schmidt questioned the receipt for Shelley Posante. This was for a ditch enclosure on Daniels Rd.
 - Trustee Schmidt questioned the receipt for Leila M Bates. This was for burial sites.
- Appropriation Supplemental (See Attached)

- COVID CARES Act Update- Mr. Wagner with Digital Technology Solutions, LLC, sent an updated estimate/quote for the new IT equipment upgrade. ZI Sims noted that she does not need a new printer/copier/scanner. Sims is requesting a rapid portable scanner that is ledger capable which she estimates at \$600.00. The funds must be encumbered by November 20th. The board approves the purchase of the equipment on Mr. Wagner's estimate. \$8,777.00 is the new estimate/quote for the IT upgrade with additional items added as requested; which includes a new wireless microphone system.

Announcements

- Trustee Special Meeting with Jason Lavor and group November 10th at 3:30pm in person and Zoom (hybrid meeting).
- Trustee Special Meeting November 16th, 2020 at 7:00pm via Zoom.

Trustee Schmidt makes a motion to adjourn at 9:34pm; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting adjourned.

Respectfully submitted by:

Amy M. Banfield

Westfield Township Board of Trustees

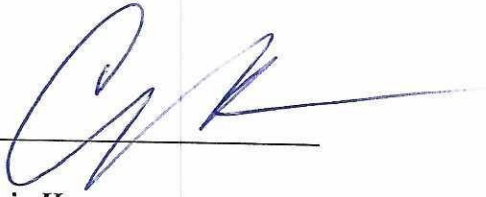
Date approved: 12/7/20



Trustee Michael Schmidt, Chair



Trustee Kent Patterson



Trustee Craig Horner